

INTRODUCTION TO MEDICAL TERMINOLOGY

KEY FACTS

Date and Time: Sessions and times available via our website. Each course consists of 2x 2 hour Zoom sessions.

Suitability: Anyone who requires a basic knowledge of medical terminology in their role; medical secretaries, coders, ward clerks, AHPs, managers, HCAs

Progression: Level 2 or 3 AMSPAR/City and Guilds qualification studied online with Mediterm Training for those with a desire to learn more and obtain this nationally recognised qualification.

Price: £50 per person

Poly **neur/o** **itis**
many nerve inflammation

Drop the 'o' (as suffix starts with a vowel) and combine the word parts.....

Polyneuritis
Inflammation of many nerves

Abbreviation	Meaning
bd	Twice a day
prn	As necessary
<u>tds</u>	Three times a day
<u>qds</u>	Four times a day
ac	Before meals
pc	After meals

COURSE CONTENT

- Basics of medical terminology: word building.
- Interactive tour of the body: anatomy and physiology
- Bones of the skeleton
- Drug prescribing abbreviations
- Medical abbreviations
- Hospital specialities and procedures

COURSE BENEFITS

- Improved efficiency and output at work
- Less time spent googling
- Less time seeking clarification from drs/colleagues
- Increased understanding and interest in work
- Reduced errors and clinical risk- e.g: understanding hypo v hyper
- Greater communication with patients and colleagues
- Improved job satisfaction and opportunities for progression

FEEDBACK

Elaine Bradbury - Workforce Development Lead, East Cheshire NHS Trust:

"We have been working with Mediterm now for several years and have always found the teaching and support to be of an extremely high standard. The course is extremely popular with our staff, with many of them progressing to achieve the AMSPAR Level 2 qualification. Staff have commented on how informative and interactive the training is, enabling attendees to develop their knowledge and skills".

Roxanne, attended training August 2020:

"It's like a light has just been switched on and I now understand more of what I'm doing!"

Quick Test!

- Inflammation of the bladder
- Inflammation of the liver
- Looking into the stomach with a lighted instrument
- Difficulty swallowing
- Disease of the kidney
- Repair/reconstruction of the nose
- Removal of the appendix
- Inflammation of the breast
- Inflammation of the stomach and intestines
- Removal of muscle
- Removal of the gall bladder